



**HEALTH & SAFETY
MEASURES IN PLACE
STAY SAFE & VIGILANT**

A MEMBER OF THE



**SCOTTISH
MEN'S SHEDS
ASSOCIATION**



**HEALTH & SAFETY
MEASURES IN PLACE
STAY SAFE & VIGILANT**

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ASSOCIATION**



IF YOU FEEL ILL PLEASE STAY HOME

IF YOU DON'T FEEL WELL OR HAVE
SYMPTOMS OF COVID-19, PLEASE
STAY HOME AND CONTACT THE NHS





**IF YOU FEEL ILL
PLEASE STAY HOME**

**IF YOU DON'T FEEL WELL OR HAVE
SYMPTOMS OF COVID-19, PLEASE
STAY HOME AND CONTACT THE NHS**



**SCOTTISH
MEN'S SHEDS
ASSOCIATION**



**ALL MEMBERS/VISITORS
BEFORE ENTERING THE SHED
HAVE YOU PRE-BOOKED AND
AGREED TO THE NEW SAFETY
MEASURES IN PLACE?**



**High
Temperature**



**New Persistent
Cough**



**Loss of
Smell**



**Loss of
Taste**

**PLEASE STAY HOME IF
YOU ARE EXPERIENCING
ANY COVID-19 SYMPTOMS**



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MEN'S SHEDS
ASSOCIATION**



**ALL MEMBERS/VISITORS
BEFORE ENTERING THE SHED
HAVE YOU PRE-BOOKED AND
AGREED TO THE NEW SAFETY
MEASURES IN PLACE?**



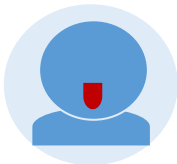
**High
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**New Persistent
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**Loss of
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**Loss of
Taste**

**PLEASE STAY HOME IF
YOU ARE EXPERIENCING
ANY COVID-19 SYMPTOMS**



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STAY ALERT TO THE SYMPTOMS

HIGH TEMPERATURE
OR NEW CONTINUOUS COUGH
OR LOSS OF TASTE OR SMELL





STAY ALERT TO THE SYMPTOMS

**HIGH TEMPERATURE
OR NEW CONTINUOUS COUGH
OR LOSS OF TASTE OR SMELL**



**SCOTTISH
MEN'S SHEDS
ASSOCIATION**



PLEASE WEAR A FACE MASK

FOR THE SAFETY OF EVERYONE
THANK YOU FOR YOUR COOPERATION





PLEASE WEAR A FACE MASK

**FOR THE SAFETY OF EVERYONE
THANK YOU FOR YOUR COOPERATION**



**SCOTTISH
MEN'S SHEDS
ASSOCIATION**



WASH HANDS REGULARLY

FOR AT LEAST 20 SECONDS



**SCOTTISH
MEN'S SHEDS
ASSOCIATION**



**WASH HANDS
REGULARLY**

FOR AT LEAST 20 SECONDS



**SCOTTISH
MEN'S SHEDS
ASSOCIATION**



**PLEASE SANITISE
HANDS BEFORE
ENTERING SHED**



**PLEASE SANITISE
HANDS BEFORE
ENTERING SHED**



**SCOTTISH
MEN'S SHEDS
ASSOCIATION**



**SANITISE
HANDS HERE**



SANITISE HANDS HERE



**SCOTTISH
MEN'S SHEDS
ASSOCIATION**



**PLEASE REMOVE
AND DISPOSE
OF GLOVES**





**PLEASE REMOVE
AND DISPOSE
OF GLOVES**



**SCOTTISH
MEN'S SHEDS
ASSOCIATION**



**CHANGE
GLOVES
REGULARLY**



**SCOTTISH
MEN'S SHEDS
ASSOCIATION**



**CHANGE
GLOVES
REGULARLY**



**SCOTTISH
MEN'S SHEDS
ASSOCIATION**



**CHANGE GLOVES
AFTER LEAVING
TOILET AREA**





**CHANGE GLOVES
AFTER LEAVING
TOILET AREA**



**SCOTTISH
MEN'S SHEDS
ASSOCIATION**



**PLEASE WEAR
NEW GLOVES TO
ENTER THIS AREA**





**PLEASE WEAR
NEW GLOVES TO
ENTER THIS AREA**



**SCOTTISH
MEN'S SHEDS
ASSOCIATION**



BIN ITEMS IMMEDIATELY

Please dispose of paper/plastic cups, plates
utensils and towels immediately after use



BIN ITEMS IMMEDIATELY

Please dispose of paper/plastic cups, plates
utensils and towels immediately after use



**SCOTTISH
MEN'S SHEDS
ASSOCIATION**



NO FOOD PREP

If you wish to eat food/snacks,
please bring items prepared
and packed from home



**SCOTTISH
MEN'S SHEDS
ASSOCIATION**



NO FOOD PREP

**If you wish to eat food/snacks,
please bring items prepared
and packed from home**



**SCOTTISH
MEN'S SHEDS
ASSOCIATION**



**PLEASE LEAVE ALL
AREAS CLEAN
TO KEEP US ALL SAFE**



**PLEASE LEAVE ALL
AREAS CLEAN
TO KEEP US ALL SAFE**



**SCOTTISH
MEN'S SHEDS
ASSOCIATION**



**HAVE YOU
CLEANED UP
AND SANITISED?**





**HAVE YOU
CLEANED UP
AND SANITISED?**



**SCOTTISH
MEN'S SHEDS
ASSOCIATION**



**PLEASE SANITISE HANDS AND
TOOLS BEFORE AND AFTER
USE OF THE LATHE**

NO GLOVES TO BE WORN





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NO GLOVES TO BE WORN



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MEN'S SHEDS
ASSOCIATION**



**PLEASE SANITISE HANDS
AND TOOLS BEFORE
AND AFTER USE**

GLOVES MUST ALSO BE WORN



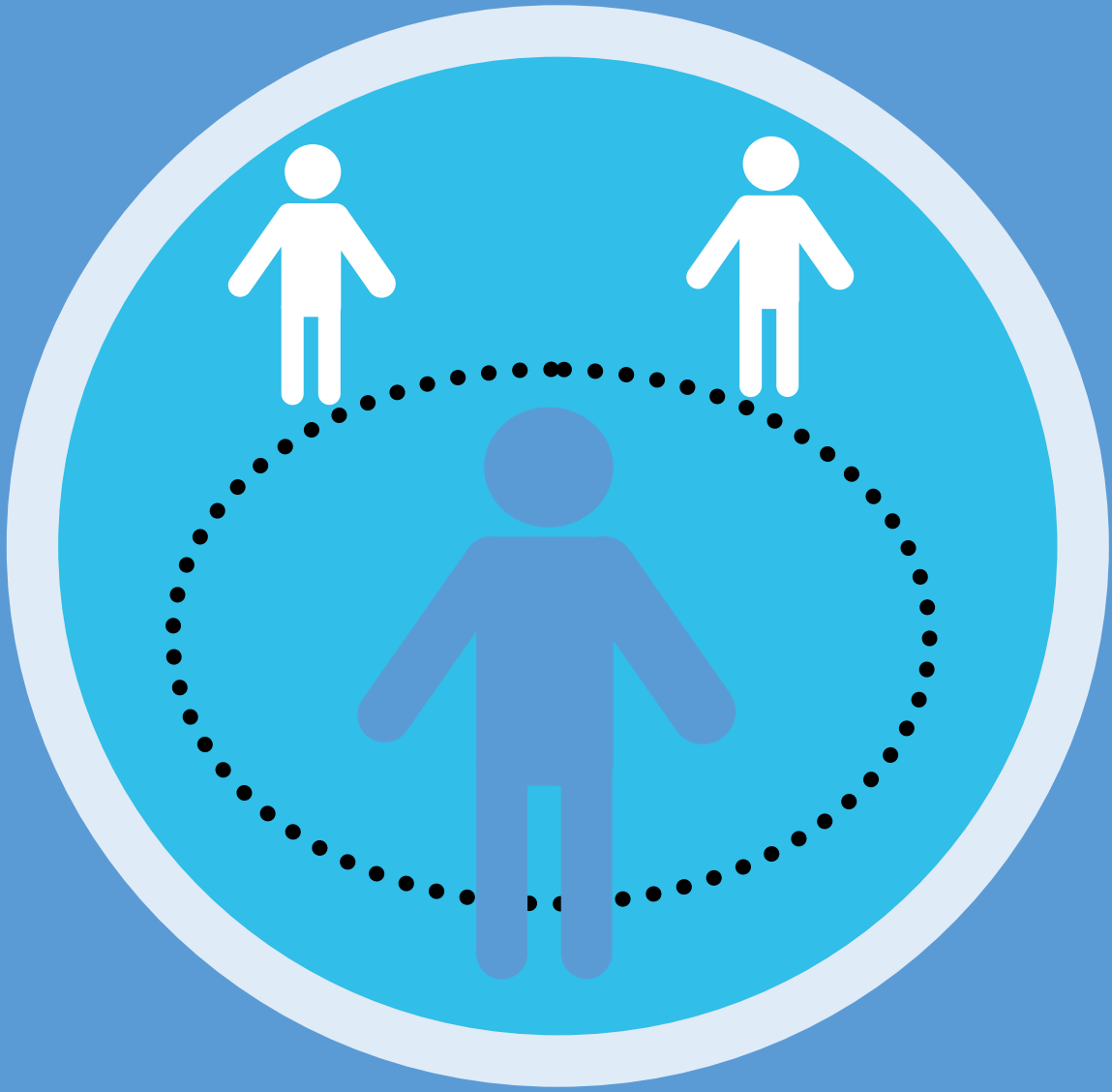


**PLEASE SANITISE HANDS
AND TOOLS BEFORE
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GLOVES MUST ALSO BE WORN

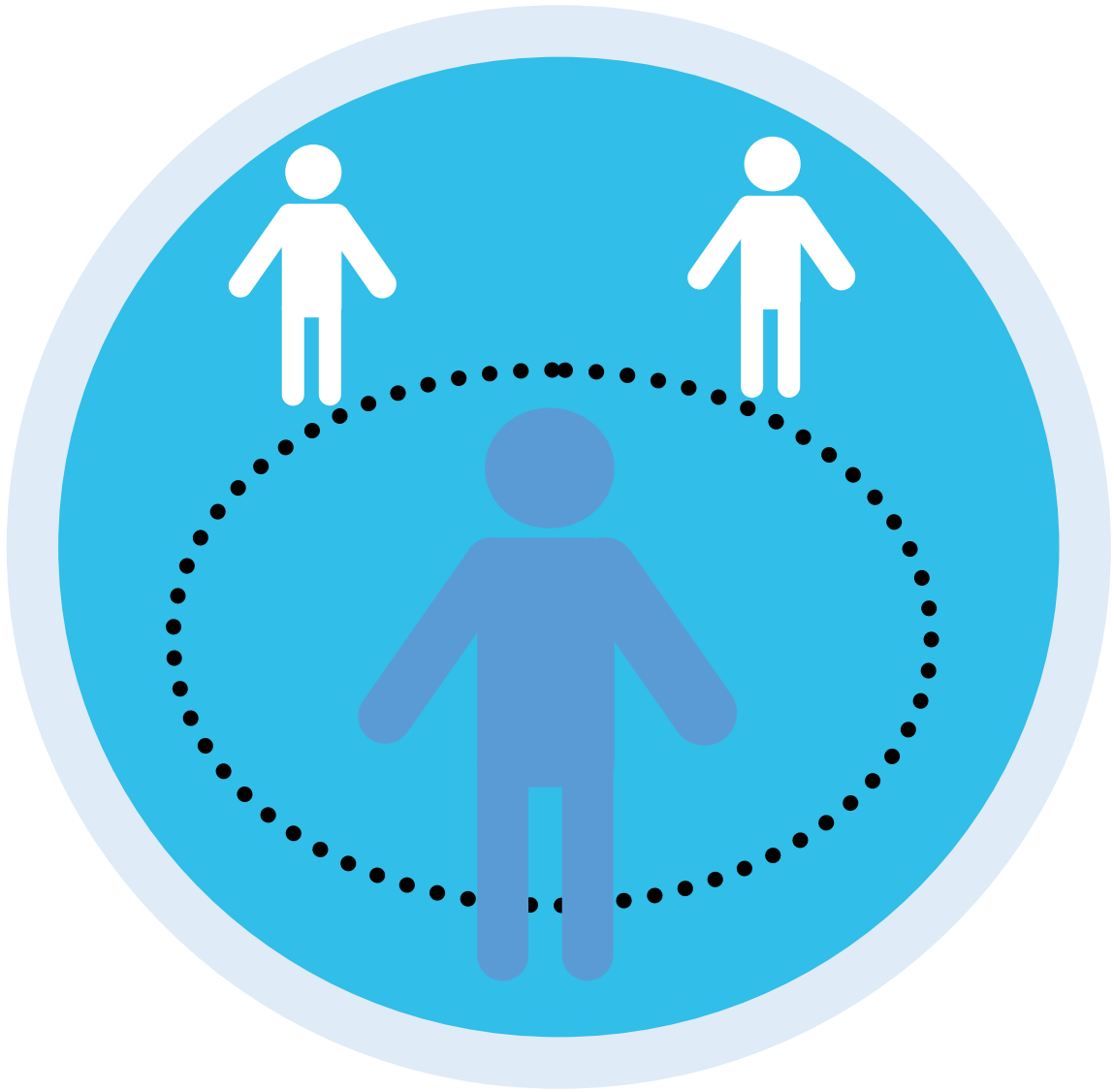


**SCOTTISH
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ASSOCIATION**



**PHYSICAL DISTANCING
MEASURES IN PLACE
STAY SAFE & VIGILANT**





**PHYSICAL DISTANCING
MEASURES IN PLACE
STAY SAFE & VIGILANT**



**SCOTTISH
MEN'S SHEDS
ASSOCIATION**



**ONLY ONE PERSON IN THIS
AREA AT ANY ONE TIME
STAY SAFE & VIGILANT**



**ONLY ONE PERSON IN THIS
AREA AT ANY ONE TIME
STAY SAFE & VIGILANT**



**SCOTTISH
MEN'S SHEDS
ASSOCIATION**



**ANY CONCERNS?
TALK TO YOUR
SHED SUPERVISOR**





**ANY CONCERNS?
TALK TO YOUR
SHED SUPERVISOR**



**SCOTTISH
MEN'S SHEDS
ASSOCIATION**



**ONLY ONE PERSON
IN THE KITCHEN
AT A TIME**





**ONLY ONE PERSON
IN THE KITCHEN
AT A TIME**



**SCOTTISH
MEN'S SHEDS
ASSOCIATION**



**ONLY ONE PERSON
ON THE STAIRS AT
ANY ONE TIME**





**ONLY ONE PERSON
ON THE STAIRS AT
ANY ONE TIME**

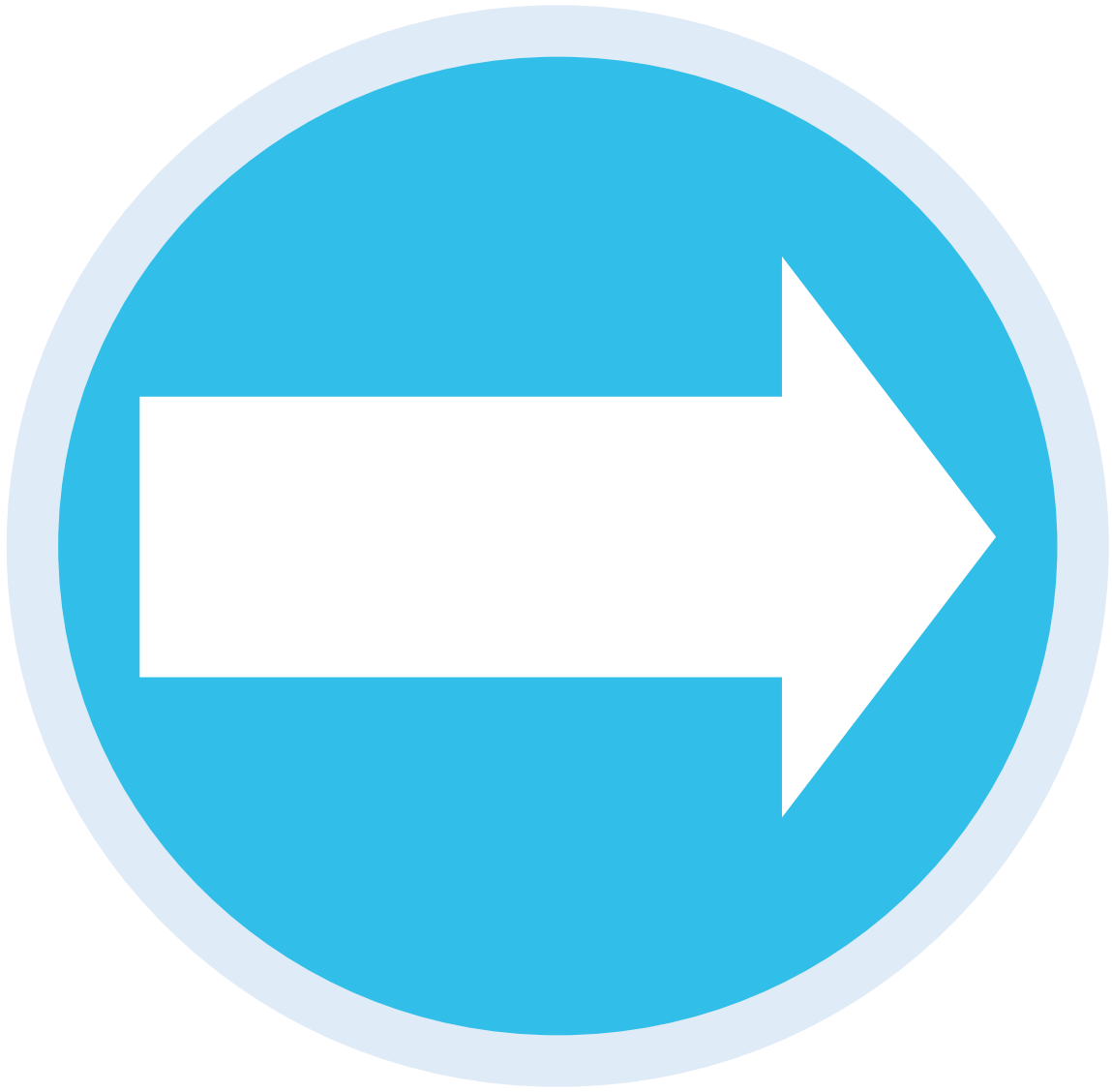


**SCOTTISH
MEN'S SHEDS
ASSOCIATION**



**ONE WAY
SYSTEM IN PLACE
STAY SAFE & VIGILANT**





**ONE WAY
SYSTEM IN PLACE
STAY SAFE & VIGILANT**



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**ONE WAY
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**ONE WAY
SYSTEM IN PLACE
STAY SAFE & VIGILANT**



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ASSOCIATION**



STAY CONNECTED

Stay in regular contact with fellow Shedders who are not able to come along to the Shed





STAY CONNECTED

Stay in regular contact with fellow Shedders who are not able to come along to the Shed



**SCOTTISH
MEN'S SHEDS
ASSOCIATION**

WE'RE SUPPORTING NHS SCOTLAND'S TEST & PROTECT

To stop the spread of coronavirus, we'll need to record your:

• name • contact telephone number • date of your visit • time of arrival and departure

1



PROVIDE YOUR DETAILS

We'll ask you to provide your name, contact details and the date and time of your arrival.

2



LET US KNOW WHEN YOU LEAVE

When you're ready to leave, please let us know so we can take a note of what time you left the premises.

3



NHS CONTACTS PREMISES

In the unlikely event there is a cluster of coronavirus cases linked to the premises, NHS Scotland may ask the premises for details of those individuals who were present.

4



NHS GETS IN TOUCH

If you were in close proximity to someone at the premises who tests positive for coronavirus, NHS Scotland will get in touch.

5



FOLLOW ADVICE

Follow the instructions from NHS Scotland.

Thank you
for your
support

Privacy Notice

These premises have a lawful basis to process your information. Contacting people who might have been exposed to coronavirus is an important step in stopping the spread. Your information will be held securely, controlled by the organisation whose premises you are in and will be destroyed after 21 days. Your information will only be used if requested by NHS Scotland or statutory partners. You have the right to have your data erased or corrected. For the full Collection of Personal Data - Privacy Notice, visit gov.scot/contact-tracing-privacy-notice

NHS
SCOTLAND **TEST &
PROTECT**

Collection of Personal Data - Privacy Notice

For the health and safety of the customers/visitors/staff in these premises, we are requesting the name and contact details of everyone who enters in order to support NHS Scotland's efforts in tackling COVID-19.

This information will be used to enable NHS Scotland and statutory partners to contact you should you have been in the premises around the same time as someone who has tested positive for coronavirus. Contacting people who might have been exposed to the virus is an important step in stopping the spread.

1. Why do we need to collect this data?

As stated above, the purpose for which we are processing your personal data is to assist with NHS Scotland's efforts in tackling the coronavirus public health epidemic. This will involve the gathering and, when necessary, the sharing of information with NHS Scotland and statutory partners. Your data will not be used for any other purpose.

This will only be in the unlikely event there is a cluster of coronavirus cases linked to the premises.

For further information on the NHS Scotland Test and Protect strategy please visit the NHS website at:

<https://www.informationgovernance.scot.nhs.uk/use-of-your-data-for-track-trace-isolate-tti>

2. What data will we collect?

Along with the date and time of your arrival and departure, we will collect the following personal data if applicable:

- your name; and
- contact telephone number.

If you do not have a telephone number, you have the option to provide:

- a postal address; or
- an email address.

3. What is our lawful basis for collecting this data?

Under data protection law, GDPR Article 6(1), we have a number of lawful bases that allow us to collect and process personal information. In this case, the lawful basis for processing your data is 'legitimate interests'. Broadly speaking 'legitimate interests' means that we can process your personal information if we have a genuine and legitimate reason *and* we are not harming any of your rights and interests.

Our legitimate reason for processing your data is to assist with NHS Scotland's Test and Protect strategy in relation to the coronavirus public health epidemic. Before sharing any information, we will carefully consider and balance any potential impact on you and your rights.

4. How long will we retain the data?

Your personal data will be retained only for the purposes stated in this privacy notice and will be held by us for no more than 3 weeks (21 days). All personal data will be held and disposed of in a safe and secure manner.

5. Your rights

As defined within data protection law, GDPR Article(s) 12-23, you have the following rights:

The right to be informed about the collection and use of your personal data. This is outlined above.

The right to erasure. If at any point within the 21 days after your visit you decide you'd like us to delete the personal data you provided, please advise us and we will delete all information related to you. Bear in mind, if you exercise this right and there is, subsequently, a need to contact people, we would be unable to contact you.

The right to object to us processing your personal data. If you do so, we will delete all the personal data we hold in relation to you.

In certain circumstances exemptions to these rights may apply. Further information is available on the Information Commissioner's Office website.

6. Do you have a complaint?

If you consider that your personal data has been misused or mishandled by us, you can raise this with us.

Contact:

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If you remain dissatisfied you can make a complaint to the Information Commissioner, who is an independent regulator. The Information Commissioner can be contacted at:

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF

0303 123 1113
casework@ico.org.uk

**THANK
YOU!**

**THANK YOU
FOR YOUR
CO-OPERATION
TO KEEP US ALL SAFE**



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